



Youth in Action

Activity Agreement
Action 2 – European Voluntary Service

Project Title: Provocando Cambios (Bringing about Changes)

EI. No: 2011-ES-53 (not yet published on EC DataBase website)

Dates: 01/09/2011- 30/05/2012

Coordinating Organization:

ASOCIACIÓN SER JOVEN

Host Organization:

ATRIO

Number of Volunteers: 2



Project Details

Role and tasks of the volunteers:

Volunteers' daily activities will take place mainly in Atrio's Afternoon Club for Children from Lapanda project. The premises consist of two rooms for the activities and a room for the educators.

The general daily activity schedule is the following:

16.00-17.00 – Preparation of the materials for daily activities.

17:00 - 17:30 – welcome to kids, afternoon snack, informal talk about what happened throughout the day, play time...

17:30 - 18:30 – doing homework- under the supervision of the volunteers and educators...

18:15 - 20:00- leisure time activities (arts and crafts, oral and written expression games, physical education games and sports, fun and cultural activities, other activities: excursions, cinema, cooking workshop, parties).

Educative Excursions

Atrio organizes approximately five weekend educative excursions a year for Atrio members and other local young people. The key theme of the excursions is the contact with nature and environment, getting to know natural resources within the local area, in this way increasing awareness of the importance to take care and preserve them.

Volunteers will help to organize, plan and prepare them, and of course they will take part in the excursions.

NGO Gira

Within Atrio's programme of support and collaboration with other organizations and groups, there is a special bond between the Atrio and the NGO "Gira por el Desarrollo" which they have been collaborating with, carrying out educative activities on sustainable development, fair trade and responsible consumption.

Volunteers will support ONGD Gira's group leaders and educators doing sensitizing activities in educative centres, primary and secondary schools, participating in "Solidarity Weeks" organized by those centres helping with different dynamics and games on fair trade and other issues that help to understand the situation of the poor countries and the idea of fair trade.

Their fair trade shop sample will be brought to those centres in order to bring it closer to children and youth.

Volunteers will also help NGO Gira to run their "fair trade space" managed by local volunteers divided in work groups in order to make its consolidation easier. Volunteers will probably carry out their activities there three days a week between 9 am and 2 pm.

As soon as the volunteers have arrived in Santander and get familiar with the surroundings and the organization of the Project, the work supervisor at Atrio will explain to volunteers the area of activities where the volunteers can work.



Volunteers will participate in monthly planification meetings where they will plan and assign the tasks to every one in the team, introduce their ideas, etc...

We would like EVS volunteers to be part of Asociación Juvenil Atrio and NGO Gira and the same learning opportunities will be offered to our members and local and EVS volunteers.

Volunteers may also take part in voluntary activities in the coordinating organization- Asociación Ser Joven, (according to the number of projects carried out during volunteers' stay).

They may participate in different leisure time activities (workshops, night leisure time activities programme "La Noche es Joven", camps, other weekend activities, after school activities) in Asociación Ser Joven , supporting professional staff.

The activities consist of support in preparation and practical organization of the place of the activities and different workshops before, during and after the activities.

Leisure Time Activities Programme in Ser Joven gives an opportunity for young volunteers to learn how those programmes work.

It is also an opportunity for the other volunteers to get to know local youth and exchange knowledge, experience, etc...

We would like that the local youth be aware of the European dimension of which they are part of being in contact directly with the young people from other European countries, who could show and explain their culture, and the life styles. Participating in these activities they are in touch with european youth , which implies a profound intercultural learning, being this an additional complement to the specific activities of the project and contributing to the european dimension of the activities.

Our volunteers will have the opportunity to give their own ideas of the projects, especially those connected with the diffusion of the "Youth in Action" Programme and the European conscience in educational centres or with youth and youth workers interested in the subject.

Ser Joven's staff will offer their support and share their experience with different activities in this field. We would like to inform as many local young people as possible about the different oportunities and options offered by the Youth in Action programme, especially the benefits of participating in European Voluntary Service. Foreign volunteers and ex-volunteers are the best source of information and by describing their experience can cause much more impact on locals.

We'll try to bring closer all the information especially to those young people who do not have access to this sort of information, because of social, economic, geografical problems...

Work Hours and Days Off:

Volunteers will work around 6 hours a day from Monday to Friday. Normally all volunteers will have their two days off at the weekends, except when weekend activities are carried out, in which case volunteers will have their two days off during the week.

They have the right to have holidays according to the Programme (2 days per each project month); the exact dates will be agreed between the volunteer, Host Organization and Coordinating Organization.

Board, lodging and food:

Volunteers will live in a shared flat (Address: Spain, Avda Cardenal Herrera Oria nº36 – 3ºB, 39011 Santander, rented by Asociación Ser Joven.

The flat has got three bedrooms (as there are four to six volunteers living there, the rooms will be shared), two bathrooms, two balconies, the living room and the kitchen. There is a television with national and international channels and internet access (WI-FI) as well as a computer at volunteers' disposal.

You can have a look at it at: bit.ly/ootAwr (you can see the facade of the building using the [street view](#) mode ☺)

The flat is situated in a block of flats 20 minutes by bus from the centre (40 minute walk).

There is a series of certain rules in the flat that have to be obeyed by all the volunteers:

1. Volunteers should facilitate co-existence to their flatmates and should **respect** each other as well as their belongings and space.
2. Volunteers should **take care of their living place** provided by Asociación Ser Joven that should be properly maintained (it should be **clean and tidy**).
3. Each volunteer will be responsible for cleaning up their room (wardrobes, bed, sheets). Having finished the project volunteers should leave their rooms tidy, clean and prepared for the next volunteers).
4. **No noise** is allowed between **10pm and 8am**.
5. It is **not allowed to smoke** in the flat. The only zone where smoking is allowed is the balconies.
6. Weekly **clean-up shifts** will be established in the commonly used areas (the kitchen, the living room, the hall and the bathrooms).
7. Alter using the kitchen; each volunteer should clean up everything that has been used, so that the rest of the volunteers could use it as well.
8. If **any appliance**, any piece of furniture, socket, etc... **does not work properly or is broken**, or if any tap is leaking, Asociación Ser Joven should be informed immediately.
9. If **anything is broken** because of volunteers' **imprudence or carelessness**, it has to be **replaced or paid** by the guilty.
10. Asociación Ser Joven **may visit** the flat whenever it is considered suitable in order to check if it is **properly maintained**.
11. If a bedroom or any common space is not tidy or broken because of the lack of maintenance, Asociación Ser Joven will clean it up and fix all the damages. The costs will be paid by the volunteers living in the flat.



12. If any **bill** arrives (water), it should be brought to the **Asociación's** office. If it is any other **ordinary letter**, it should be given to the **house caretaker**.
13. Since volunteers come from different countries and cultures, it will be **up to them to establish common rules** in order to **make the co-existence easier**. One of the basic rules, though, will be to speak a common language, preferably Spanish.
14. The quantity that appears on the **gas meter** has to be **noted down on a poster** hanged in the hallway door more or less every month. Volunteers should keep an eye on the hallway door.
15. When volunteers leave the flat, they should check if **all the lights and taps** are **turned off**. When the flat is empty, all the lights should remain turned off.
16. **Guests are allowed**, however, as the flat is used by other EVS volunteers of the Asociación Ser Joven, and people authorised by the Asociación Ser Joven. Volunteers should always consult the intention of hosting any **family members, friends, boyfriends and girlfriends** for a very short period of time.
17. **Any kind of pets** are strictly forbidden.
18. **Once the Project** has finished volunteers should **leave** the flat and **hand over the keys** to Asociación Ser Joven.

Each volunteer will be paid a monthly amount of money for food (which is currently 185 €) so that they can buy what they like and cook themselves.

Local Transport:

Volunteers will be provided with Travel Cards in order to use public transport home- work venue- home. They should recharge the cards themselves and get reimbursement handing in the receipts.

Volunteers' allowance:

Volunteers will receive € 105 of monthly allowance during the first week of each month.

Mentor:

To assure the supervision and effective monitoring of every volunteer, the Coordinating Organization will be responsible to monitor the learning process of the volunteers- that will be explained in detail during the On-arrival Training, making a mid evaluation during Mid- Term Meeting and issuing Youthpass- ,a learning Outcomes Report at the end of the project.

Volunteers will be provided their mentor who will introduce the volunteer into the citylife, help with practical matters, help to solve any problems for example if they face a situation of crisis.

